

## Policy and Advocacy Advisor Position Description

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<b>Position Title:</b>	Policy and Advocacy Advisor
<b>Organisation:</b>	<b>LifeLine International</b>
<b>Location:</b>	Canberra, Sydney or Melbourne (Australia)
<b>Employment Status:</b>	Full-Time – 12months contract.
<b>Reports to position holder:</b>	CEO

### Organisational Context

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Founded in 1966, LifeLine International (LLI) currently has 21 members operating across 20 countries. LLI's members range between large crisis support organisations to smaller community-based groups, with a mix of helpline and community-based crisis support and suicide prevention services being delivered across the Network. For more than 50 years, LLI has hosted a range of conferences, facilitated workshops, encouraged knowledge sharing, and connected Members to support service delivery across the world.

Suicide is a serious public health problem that can have long-lasting effects on communities. The good news is that, with the right support, suicide is preventable. Everyone can help prevent suicide by raising awareness, learning the warning signs, encouraging helpseeking and committing to social change. LLI is committed to making a significant measurable impact on the prevention of suicide by ensuring that quality suicide prevention services are encouraged, accepted and accessible across the world. By investing in our advocacy initiatives and supporting enhanced service capacity across our Member Network, we can improve outcomes for people in need, while also playing a leadership role in the transformation agenda of the global suicide prevention sector. LLI's flagship advocacy program is the development of a global campaign to decriminalise suicide across the world.

Our strategic direction prioritises a balance between establishing Lifeline's internal capabilities, investing in our existing Network to strengthen service delivery, impactful advocacy and expanding our membership and reach. LLI's work is guided by our Board, CEO and our Strategic Plan.

### Role Context

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LLI seeks to achieve a strong policy and enabling environment for global suicide prevention and associated humanitarian action. This includes engaging key stakeholders such as LLI's members, the media, key global institutions (e.g. WHO), governments, issue-specific coalitions, civil society organisations to communicate LLI's policy positions and increase support for suicide prevention and humanitarian assistance.

## **Purpose of the Position**

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The policy and advocacy advisor will support the creation and implementation of policy positions for LLI. The position will work with key stakeholders including LLI's members to ensure that LLI is positioned to engage in current policy debates, as well as to foresee and predict new areas of policy that meet LLI's strategic aims and those of our members.

A key responsibility of the policy and advocacy advisor will be to examine the emerging challenges being faced by LLI's membership and influencing the ways in which the global public health agenda can address these challenges.

This will require the role-holder to:

- identify the issues confronting the mental health and suicide prevention sector which require further research and exploration;
- bring together expertise from LLI's membership, and foreign policy communities; and
- support the creation and implementation of LLI policy and advocacy strategies.

## **Key Areas of Responsibility**

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### **Policy Support and Advocacy**

- Consult on and develop LLI's policy and advocacy positions.
- Support the delivery of LLI's Global Suicide Decriminalisation Campaign
- Promote and maximise the impact of LLI's policy positions to influence the global public health agenda.
- Lead, coordinate and implement events to develop and socialise LLI's policies.
- Position LLI and its membership to engage in critical policy debates relevant to suicide prevention.

### **Stakeholder Engagement and Representation**

- Build and maintain relationships with a wide array of policy colleagues, organisations and institutions.
- Harness relationships and expertise in LLI's membership and with external stakeholders to support policy creation and build support for LLI's positions.
- Create, identify and foresee opportunities to advance LLI's policy and influence.

## **Required Core Competencies**

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### **Committing to LLI's Code of Conduct and Ethical Guidelines**

LLI's Code of Conduct and Ethical Guidelines (the Code) provides guidance regarding the standard of behaviour expected in LLI workplaces. The Code sets high ethical standards for the Directors and employees of LLI. We believe that these ways of working are fundamental to achieving our vision and purpose.

The Code is available at this [link](#).

## **Being Adaptable**

We respond to new and emerging challenges in our operating environment with agility and purpose. We achieve results by demonstrating curiosity and a willingness to learn.

## **Developing effective working relationships**

We build, maintain and strengthen both internal and external relationships. We facilitate collaboration and find common ground across diverse stakeholders. We value clear communication and respectful interpersonal skills.

## **Translating the big picture into action**

We think strategically and are all responsible for implementing ideas in a practical and evidence-based manner through outcome-oriented planning and action.

## **Required Functional Competencies, Qualifications and Experience**

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### **Stakeholder Engagement and Management**

- Track-record of building and maintaining relationships within a workplace/organisation and with external stakeholders.
- Experience of representing an organisation and its interests to external stakeholders.

### **Project Management**

- Ability and experience of managing and coordinating projects through collaboration with partners, contract management, resource and time management and working to deadlines.
- Experience in harnessing academic research for policy and advocacy purposes will be highly regarded.

### **Policy and Advocacy**

- Ability to assess and analyse current policy and political debate and horizon-scan the global suicide prevention and foreign policy environment to effectively position LLI.
- Experience producing persuasive briefs, policy documents, submissions and other written products undertaken through consultation processes.
- Experience of supporting the creation and delivery of strategies that build and/or amplify an organisation's policy positions to influence key actors.
- Experience in health-related policy development and an understanding of the global health ecosystem will be helpful.

*If you have the skills, experience and passion to fit our team, please take the next step and submit your resume and cover letter addressing the selection criteria to [secretariat@lifeline-international.com](mailto:secretariat@lifeline-international.com)*